

ASPIRA, Inc. OF NEW JERSEY

MERCER COUNTY CENTER
44 CUYLER AVENUE, TRENTON, NEW JERSEY 08609 • 609-392-1144/3512



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TO: MARITZA ABREU, PROGRAM DIRECTOR

FROM: FRANCISCO HERNANDEZ, L.D. COUNSELOR
TRENTON CENTER

RE: ANNUAL REPORT / LEADERSHIP DEVELOPMENT PROGRAM

DATE: JULY 1, 1994

Enclosed you will find the annual report which
indicates my responsibilities as the Counselor for the
1993-1994 academic year.

I. INTRODUCTION:

On September 8, 1993, I continued my work as counselor for the Leadership Development Program at the Mercer County office located in Trenton, N.J.. I began working at Trenton Central High School. As a counselor for Trenton Central High School, I am responsible for the counseling in the areas of Career, Academics, College Admissions, Financial Aid, Personal and Family. In addition, I facilitate and monitor the ASPIRA Club at Trenton High. The ASPIRA Club was very successful this past academic year.

Basically, the strategic procedure that was implemented to accomplish the functions of my job description as counselor, included home visitations, follow-ups, and the counseling sessions described in the previous paragraph.

Working with ASPIRA has been both a valuable and enjoyable experience.

CONTACTS:

1. Mrs. Marlene Lao-Collins, Board of Education , President
2. Mr. Carlos Pacheco, Affirmative Action Officer, Trenton
3. Mr. Ricardo Figueroa, Director of English Lang. Institute, Mercer County Community College
4. Ms. Ramonita Santiago, Assistant Dean Academic Affairs-Douglass College, Rutgers University
5. Mr. Esteban Garcia, Grounds & Buildings, Director
6. Mr. David Morales, Minority Recruitment Officer, Trenton State College & Board of Ed. member
7. Dr. Bernice Venable, Superintendent of Schools, Trenton
8. Mr. Juan Encarnacion, Health & Family Life Educator, Planned Parenthood
9. Ms. Barbara Bryant, Health & Family Life Educator, Planned Parenthood
10. Mr. Frank Partyka, Guidance Counselor
11. Mrs. Harriet Murray, Assistant Principal TCHS
12. Mr. Charles Ramsey, Principal TCHS
13. Mrs. Edna Pratico, Assistant Principal
14. Mr. James Boastwright, Director of EOF Trenton State College
15. Mrs. Maria Maldari, Director of Bilingual Education
16. Mrs. Maria Garces, Guidance Counselor TCHS
17. Mr. Arturo Perez, Educator
18. Ms. Aida Ramirez, Educator
19. Ms. Aida Vasquez, Attendance Counselor
20. Ms. Latonya Ashford, Recruitment Officer Mercer County Community College
21. Mr. Jose Valentin, EOF Counselor Trenton State College
22. Dr. Sigfredo Hernandez, Professor at Rider University
23. Mr. Reinaldo Cortes, Recruitment Officer Rowan College
24. Mr. William Feliciano, Director Urban School Service Corps
25. Mr. Alexander Trento, Social Studies Program Supervisor

II. HIGHLIGHTS:

The following are activities which were important to the development of the students in the Academic Achievement Program's caseload:

1. ASPIRA'S Latino Males Conference, Trenton State College December 10th.
2. ASPIRA'S Annual Youth Conference, Rutgers University, Livingston Student Center, New Brunswick, April 29th.
3. ASPIRA'S Annual Talent Show sponsored by the ASPIRA club in Trenton Central High School and Grace A. Dunn Middle School. It turned out to be a successful event. It took place at Robbins Elementary School, Trenton, April 28th.
4. ASPIRA's Annual Awards Ceremony, Rider University, June 3rd.

III. CASELOAD DATA:

The beginning caseload for the 1993-1994 program year totaled 76 students. An additional 35 students completed intakes. As a result, a total of 111 students received services from ASPIRA throughout the program year at Trenton High. Of this number, 47 or 42% of the active caseload were males and 64 or 58% were females.

-The ethnicity number and percentage of the total cumulative active caseload is as follows:

■	81	or	73	%-----	Puerto Rican
*	8	or	7	%-----	Dominican
*	8	or	7	%-----	Other Hispanic
■	14	or	13	%-----	Black

-Income profile, number and percentage of cumulative active caseload:

*	45	or	40.5%	-----	Below \$9,420
*	12	or	10.8%	-----	\$9,420 - \$12,629
*	7	or	6.3%	-----	\$12,630 - \$15,839
*	8	or	7.2%	-----	\$15,840 - \$19,049
*	4	or	3.6%	-----	\$19,050 - \$22,259
*	7	or	6.3%	-----	\$22,260 - \$25,469
*	10	or	9.0%	-----	\$25,470 - \$28,679
*	7	or	6.3%	-----	\$28,280 - \$31,890
*	11	or	9.9%	-----	\$31,890 - Above

-IN TERMS OF THE CLOSED CASES, THE BREAKDOWN IS AS FOLLOWS:

MALE and FEMALE

	Number	Percentage
* Male	19	48.7%
* Female	20	51.3%
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* TOTAL	39	100 %

Ethnicity

	Number	Percentage
* African American	12	30.7%
* Dominican	1	2.6%
* Puerto Rican	23	59.0%
* Other Hispanic	3	7.7%
* Other	0	0%
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* TOTAL	39	100 %

Income

	Number	Percentage
* Below--\$9,420	19	48.7%
* \$9,420--\$12,629	3	7.7%
* \$12,630-\$15,839	3	7.7%
* \$15,840-\$19,049	1	2.6%
* \$19,050-\$22,259	0	0%
* \$22,260-\$25,469	1	2.6%
* \$25,470-\$28,679	5	12.8%
* \$28,680-\$31,890	2	5.1%
* Above---\$31,890	5	12.8%
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*TOTAL	39	100 %

-IN TERMS OF THE BEGINNING CASELOAD FOR THE NEXT PROGRAM YEAR,
THE BREAKDOWN IS AS FOLLOWS:

Male and Female

	Number	Percentage
* Male	28	38.9%
* Female	44	61.1%
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*TOTAL	72	100 %

Ethnicity

	Number	Percentage
* African American	2	2.8%
* Puerto Rican	58	80.6%
* Dominican	7	9.7%
* Other Hispanic	5	6.9%
* Other	0	0%
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* TOTAL	72	100 %

Income

	Number	Percentage
* Below--\$9,420	26	36.1%
* \$9,420-\$12,629	9	12.5%
* \$12,630-\$15,839	4	5.6%
* \$15,840-\$19,049	7	9.7%
* \$19,050-\$22,259	4	5.6%
* \$22,260-\$25,469	6	8.3%
* \$25,470-\$28,679	5	6.9%
* \$28,680-\$31,890	5	6.9%
* Above--\$31,890	6	8.3%
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* TOTAL	72	100 %

IV. COUNSELING SESSIONS:

The Leadership Program at Trenton High generated 969 counseling sessions during the 1993-1994 school year. Its breakdown is as follows:

	Number	Percentage
* Initial Session	35	3.6%
* Career Counseling	28	2.9%
* Academic Counseling	118	12.3%
* Admissions Counseling	50	5.2%
* Financial Aid Counseling	28	2.9%
* Leadership Development	390	40.5%
* Personal Counseling	261	27.2%
* Home Visits	27	2.8%
* Club Meetings	24	2.5%
* Case Conference	2	0.2%
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* TOTAL	963	100 %

V. RECRUITMENT STRATEGIES:

The strategies implemented to recruit students consisted of visits to the school cafeteria, referrals from guidance counselors and teachers, club meetings, posting flyers in the school, and person to person contact.

VI. PLACEMENTS:

The total number of students from Trenton Central High School that were accepted into Colleges and Universities as well as other summer programs was 34. There were 20 seniors in the caseload, from this number, 17 or 85% applied to a post-secondary educational institute.

NAME OF STUDENTS	PRESENT GRADE	ETHNICITY	INSTITUTION PLACED
1. Victor Agront	10	Puerto Rican	Upward Bound
2. Dean Agosto	11	Puerto Rican	Escalante Intern
3. Hugo Andrade	11	South American	APPLP Intern
4. Carmen Cruz	12	Puerto Rican	Mercer C.C.C.
5. Deborah Del Valle	12	Puerto Rican	Trenton State
6. Luis Fornes	12	Puerto Rican	Mercer C.C.C.
7. Beatrice Garcia	12	Puerto Rican	Mercer C.C.C.
8. Rachel Del Valle	11	Puerto Rican	JTPA
9. Emelyn Garcia	11	Puerto Rican	JTPA
10. Cinthia Gonzalez	9	Puerto Rican	APPLP Intern
11. Yazminelly Gonzalez	8	Puerto Rican	APPLP Intern
12. Marisol Jimenez	10	Dominican	Upward Bound
13. Arellis Jimenez	10	Dominican	Upward Bound
14. Israel Lugo	12	Puerto Rican	Mercer C.C.C.
15. Jackie Leon	11	Puerto Rican	Escalante Intern
16. Marilyn Lagares	10	Puerto Rican	Upward Bound
17. Yolanda Lopez	10	Puerto Rican	Upward Bound
18. Cesar Martinez	10	Puerto Rican	JTPA
19. Noemi Morales	12	Puerto Rican	St. Peter's College
20. Andres Ortiz	9	Puerto Rican	Caldwell Coll.
21. Elliot Ortiz	9	Puerto Rican	Caldwell Coll.
22. Jackie Ortiz	12	Puerto Rican	Mercer C.C.C.
23. Noriel Pena	12	Puerto Rican	Montclair Univ.
24. Angela Santiago	10	Puerto Rican	JTPA
25. Marisol Sanchez	12	Puerto Rican	Mercer C.C.C.
26. Anibal Santos	11	Puerto Rican	Collegebound
27. Ricardo Flores	12	Central American	Mercer C.C.C.
28. Pablo Leon	12	Puerto Rican	Mercer C.C.C.
29. Luis Vega	9	Puerto Rican	APPLP Intern
30. Karen Sosa	12	Puerto Rican	Upsala Coll.
31. Saire Montero	12	Puerto Rican	Montclair Univ.
32. Jackie Hinson	12	African American	Trenton State
33. Andy Villanueva	11	Puerto Rican	College Bound
34. Shannon Francis	12	African American	Kean College

VII. A) PROGRAM ACTIVITIES:

1. Career Workshop by Carlos Pacheco, TCHS B201, Trenton, October 18th, 16 students, attended.
2. Workshop, Status of P.R., TCHS rm. B201, Trenton, November 8th, 14 students attended.
3. Christmas Party, Trenton, December 10th, 25 students attended.
4. School Christmas Assembly, TCHS Auditorium, Trenton, 9 Classes attended.
5. Field Trip, Rowan College, Glassboro, December 9th, 31 students attended
6. Latino Males conference, Trenton state College, Trenton, December, 10 students attended.
7. ASPIRA Corporate Luncheon, Newark, March 2nd, 3 students attended.
8. Workshop, Latino Studies Course, TCHS rm. B201, March 8th, 16 students attended
9. Field Trip, Rutgers University, New Brunswick, March 25th, 19 students attended.
10. Talent Show Rehearsal, Students Home, Trenton, March 29th - 30th, 22 students attended.
11. Field Trip, Rider University, Trenton, April 22nd - 23rd, 6 students attended.
12. Talent Show Rehearsal, Student's Home, Trenton, April 27th, 18 students attended.
13. Talent Show Rehearsal, Student's Home, Trenton, April 28th, 21 students attended.
14. ASPIRA Talent Show, Carrol Robins School, Trenton, April 28th, 22 students attended.
15. ASPIRA Youth Conference, Rutgers University, New Brunswick, April 29th, 25 students attended.
16. Admissions Workshop, Latonya Ashford Mercer County College, TCHS rm. B201, Trenton, May 31st, 14 students attended.
17. ASPIRA Awards Ceremony, Rider University, June 2nd, 7 students attended.
18. Racism Workshop, TCHS rm. B201, Trenton, June 7th, 16 students attended.

VII. A) PROGRAM ACTIVITIES: (cont'd)

19. Sexual Responsibilities Workshop, TCHS rm. B201, Trenton, June 14th, 9 students attended.
20. Political Involvement Workshop, TCHS rm. B201, Trenton, June 21st, 14 students attended.

VIII. CLUB ACTIVITIES:

1. ASPIRA Club Mtg., TCHS, Trenton, Oct. 7th, 27 students.
2. ASPIRA Officers Mtg., TCHS, Trenton, Oct. 18th, 5 students.
3. ASPIRA Officers Mtg., TCHS, Trenton, Oct. 25th, 6 students.
4. Fund Raiser, Bake Sale, TCHS, Trenton, Oct. 28th, 12 students.
5. ASPIRA Club Mtg., TCHS, Trenton, Nov. 2nd, 24 students.
6. ASPIRA Club Mtg., TCHS, Trenton, Nov. 9th, 23 students.
7. ASPIRA Club Mtg., TCHS, Trenton, Nov. 16th, 21 students.
8. ASPIRA Club Officer's Mtg., TCHS, Trenton, Dec 6th, 9 students.
9. ASPIRA Club Mtg., TCHS, Trenton, Dec. 7th, 23 students.
10. ASPIRA Club Mtg., TCHS, Trenton, Dec 21st. 16 students.
11. ASPIRA Club Officer's Mtg., TCHS, Trenton, Jan 24th, 8 students.
12. ASPIRA Club Mtg., TCHS, Trenton, Jan. 25th, 18 students.
13. ASPIRA Club Mtg., TCHS, Trenton, Feb. 1st, 16 students.
14. ASPIRA Club Mtg., TCHS, Trenton, Feb. 15th, 22 students.
15. ASPIRA Club Mtg., TCHS, Trenton, Feb 22nd, 19 students.
16. ASPIRA Club Mtg., TCHS, Trenton, Mar. 1st, 22 students.
17. ASPIRA Club Mtg., TCHS, Trenton, Mar. 8th, 16 students.
18. ASPIRA Club Mtg., TCHS, Trenton, Mar. 15th, 16 students.
19. ASPIRA Club Mtg., TCHS, Trenton, Apr. 5th, 13 students.
20. ASPIRA Club Mtg., TCHS, Trenton, Apr. 12th, 19 students.
21. ASPIRA Club Mtg., TCHS, Trenton, Apr. 19th, 16 students
22. ASPIRA Club Mtg., TCHS, Trenton, May 3rd, 7 students.

VIII. CLUB ACTIVITIES: (cont'd)

23. ASPIRA Club Mtg., TCHS, Trenton, May 31st, 14 students.

IX. STAFF DEVELOPMENT:

1. Public Relations, TCHS, Trenton, Mtg. with Mr. Ramsey, Principal, October 4th.
2. Public Relations, Minority Males Conference, Atlantic City, October 13th - 14th.
3. Training, APPLP Meeting, Washington DC, October 21st - 23rd.
4. General Staff Mtg., Trenton Center, Trenton, Dec. 3rd.
5. Staff Christmas Party, Chauncey Conference Center, Princeton, Dec. 22nd.
6. Dept. of Community Affairs Monitoring, ASPIRA Office, Trenton, Feb. 11th
7. Unit Mtg., Camden County College, Camden, February, 28th.
8. Public Relations, ASPIRA Corporate Luncheon, Newark, March 2nd.
9. Trenton Youth Services Commission Mtg., Trenton Bd. of Ed., Trenton, March 17th.
10. Public Relations, Jersey City State College, March 24th.
11. Public Relations, Hispanic Democratic Caucus Candidates Debate, Trenton, April 6th.
12. General Staff Mtg. Essex County Center, Newark, April 14th.
13. Unit Mtg., Mercer County Center, Trenton, April 15th.
14. Public Relations, Trenton State College Community Service Fair, Trenton, April 20th.
15. Trenton Youth Services Committee Mtg., Trenton Bd. of Ed., Trenton, May 6th.
16. Latino Networking Coalition, Trenton City Hall, May 12th.
17. Unit Mtg., Mercer County Center, Trenton, May 13th.
18. Unit Mtg., Mercer County Center, Trenton, June 10th.
19. Dept. of Commerce Mtg., Dept. of Higher Ed., Trenton, June 17th.

IX. STAFF DEVELOPMENT (cont'd):

20. Public Relations, Retirement Dinner for Mrs. Garces and Mr. Perez, (TCHS Bilingual Staff), Masonic Temple, Trenton, June 17th.
21. General Staff Mtg., Essex County Center, Newark, June 24th.

X. RESOURCE DEVELOPMENT AND OTHER COMMENTS:

- * Ms. Ramonita Santiago, Assistant Dean Academic Affairs, Douglass College-Rutgers
- * Mr. David Morales, Minority Recruitment Officer, Trenton State College
- * Mr. Ricardo Figueroa, Director of English Lang. Institute, Mercer County College

XI. YEARLY CALENDAR: 1994-1995 ACADEMIC YEAR

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|-----------|---|
| SEPTEMBER | <ul style="list-style-type: none">- Follow-up on the open cases- Initial contact w/students on caseload- Recruitment to meet caseload quota- Workshop (Ice Breaker)- Home Visits- Club Meeting |
| OCTOBER | <ul style="list-style-type: none">- General follow-up on caseload- Home Visits- Halloween Fundraiser- Workshop (Puerto Rican History)- Continue recruitment- Club Meetings- Leadership Development Retreat- Begin Study Groups |
| NOVEMBER | <ul style="list-style-type: none">- Field Trip - Math & Science Conference- Field Trip - Latino Male Conference- Workshop (Cultural Dance)- Continue recruitment- Club Meeting- Home Visits- Report Cards |
| DECEMBER | <ul style="list-style-type: none">- Christmas Party- Club Meeting- Workshop (What College Is Right For Me?)- Continue recruitment- Home Visits- Fundraiser |

XI. YEARLY CALENDAR: 1994 - 1995 (cont'd)

JANUARY	<ul style="list-style-type: none">- Finalize recruitment caseload- Club Meeting- Workshop (Substance Abuse)- Home Visits
FEBRUARY	<ul style="list-style-type: none">- Valentine's Day Dance- Follow-ups/Home Visits- Club Meetings- Fundraiser- Field Trip - P.R. Traveling Theater- Report Cards- Workshop (Financial Aid/College Admission)
MARCH	<ul style="list-style-type: none">- Follow-ups/Home Visits- Field Trip - Health Careers Conference- Club Meeting- Workshop (Test taking skills)- Annual Corporate Luncheon- Fundraiser (Easter Eggs)
APRIL	<ul style="list-style-type: none">- Follow-ups/Home Visits- Report Cards- Club Meeting- Field Trip - Law Careers Conference- 8th Annual Talent Show
MAY	<ul style="list-style-type: none">- Workshop (Teen Pregnancy)- Follow-ups/Home Visits- Annual Youth Conference- Club Meeting
JUNE	<ul style="list-style-type: none">- Awards Night Ceremony- Club Meeting- Follow-ups/Home Visits
JULY	<ul style="list-style-type: none">- Puerto Rican Parade Week Talent Show- Home Visits- Field Trip
AUGUST	<ul style="list-style-type: none">- Home Visits- Puerto Rican Parade